



**DISTRICT ATTORNEY'S OFFICE**  
THREE SOUTH PENN SQUARE  
PHILADELPHIA, PENNSYLVANIA 19107-3499  
215-686-8000

R. SETH WILLIAMS  
District Attorney

December 30, 2016

*By electronic mail*

Chunyu Jean Wang  
Wang Law Office  
WLO@wanglawoffice.com

Robert Kieffer  
Assistant City Solicitor  
Robert.Kieffer@phila.gov

**Re: Appeal of Wang CP 2016-1317i**

Dear Ms. Wang:

This letter responds to your November 30, 2016, appeal to me regarding the City of Philadelphia Department of Records' denial of your informal request for records related to a home invasion robbery and criminal incident report (16-39-060449). I received the appeal on December 16, 2016. Unfortunately, I do not have jurisdiction to consider this appeal.

First, the District Attorney's Office's Right-to-Know-Law (RTKL) Appeals Officer only has jurisdiction to hear appeals from denials of RTKL requests. *See* 65 P.S. § 67.503(d) ("The district attorney of a county shall designate one or more appeals officers to hear appeals under Chapter 11 [of the RTKL] . . ."). Since you did not submit a formal RTKL request to the City, and the City did not deny the request as a formal RTKL request, I have no authority to address the denial of your request.

Second, even if I did view this as an appeal from a formal denial of a RTKL request, I still would not have jurisdiction because your appeal would be untimely. RTKL appeals from denials of access to records must be filed within fifteen business days of the mailing date of the agency's response. The City denied your request on October 19, 2016, which means you would have been required to file any appeal with me by November 9, 2016. You mailed your appeal on November 30, 2016.

If you wish to submit a formal RTKL request to the City for public records, the procedures for doing so can be found at [www.phila.gov/privacy/pdfs/FinalCityOpenRecords.pdf](http://www.phila.gov/privacy/pdfs/FinalCityOpenRecords.pdf).

Sincerely,

*/s/ Douglas Weck*

Douglas Weck  
*Appeals Officer*  
Office of the District Attorney of Philadelphia