



FINAL DETERMINATION

DATE ISSUED AND MAILED: August 23, 2016

IN RE: *Rebecca Burns v. Pennsylvania Board of Probation & Parole*,
OOR Dkt. AP 2016-1382

Upon review of the appeal filed with the Office of Open Records (“OOR”) to the above-referenced docket number, it is determined that the appeal is deficient for the reason(s) specified below. Accordingly, the appeal is **DISMISSED**, and the Commonwealth agency is not required to take any further action.

- Appeal filed beyond fifteen (15) business days of denial/deemed denial.
- Appeal failed to include a copy of the Request and/or agency Response.
- Appeal failed to state why records are public records.
- Appeal failed to address agency grounds for denial of access to records.
- OOR lacks jurisdiction over agency from which records are sought.
- OOR lacks jurisdiction over local agency criminal investigative records.
- Request does not seek records.
- Other: Appeal is premature. Request dated August 4, 2016. Agency timely responded on August 11, 2016, invoking a 30 day extension. Agency final response due September 12, 2016. Appeal filed August 19, 2016. OOR allows three additional days for mailing pursuant to Section IV(C)(5)(b)(i) of the OOR Procedural Guidelines. Appeal may be filed after agency response or 11:59:59 p.m. of September 15, 2016, whichever comes first.

Within thirty days of the mailing date of this Final Determination, you may appeal or petition for review to the Commonwealth Court of Pennsylvania. 65 P.S. § 67.1301(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond according to court rules as per Section 1303. However, as the quasi-judicial tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party.¹

Issued by:
/s/ Charles Rees Brown
Chief Counsel
Charles Rees Brown

Sent to: Requester, Agency Open Records Officer

¹ *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).