



pennsylvania
OFFICE OF OPEN RECORDS

FINAL DETERMINATION

IN THE MATTER OF	:	
	:	
SHARIF WILLIAMSON,	:	
Requester	:	
	:	
v.	:	Docket No.: AP 2016-1251
	:	
PENNSYLVANIA DEPARTMENT OF	:	
CORRECTIONS,	:	
Respondent	:	

On July 25, 2016, Sharif Williamson (“Requester”), an inmate at SCI-Greene, submitted an appeal to the Office of Open Records (“OOR”), challenging the denial of his request (“Request”) by the Department of Corrections (“Department”). However, the Requester’s appeal submission did not include a complete copy of the Request or the Department’s final response. For the reasons that follow, the appeal is **dismissed**.

On July 25, 2016, the OOR issued an Order notifying the Requester that the appeal was deficient because it failed to include copies of the Request and the Department’s response. The OOR informed the Requester that he was required to cure the deficiency and directed him to file copies of the Request and the Department’s response pursuant to 65 P.S. § 67.1303(b). To date, the Requester has failed to comply with the OOR’s Order.

By failing to include copies of the Request and the Department’s response, the record in this appeal is not sufficient. Without copies of the Request and the Department’s response, the OOR does not have a complete record upon which to base its determination. Additionally, the OOR would be unable to present a complete record on appeal to an appellate court as required by Section 1303(b) of the RTKL. As the Requester has failed to comply with the OOR’s Order, this matter is **dismissed**.

For the foregoing reasons, the Department is not required to take any further action. This Final Determination is binding on the parties. Within thirty days of the mailing date of this Final Determination, either party may appeal to the Commonwealth Court. 65 P.S. § 67.1301(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond as per Section 1303 of the RTKL. However, as the quasi-judicial

tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party.¹ This Final Determination shall be placed on the OOR website at: <http://www.openrecords.pa.gov>.

FINAL DETERMINATION ISSUED AND MAILED: August 24, 2016

/s/ Kathleen A. Higgins

APPEALS OFFICER
KATHLEEN A. HIGGINS, ESQ.

Sent to: Sharif Williamson, JJ-1904;
Andrew Filkosky (via e-mail only)

¹ *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).