

From: [Gregory Clarke](#)
To: [DC, OOR Post FD](#)
Subject: [External] Petition for Reconsideration
Date: Monday, April 8, 2024 3:06:09 PM
Attachments: [DOC040824-04082024150240OOR.pdf](#)

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Dear Ms. Magdalene C. Zeppos-Brown,

I am writing to the correspondence that was received by Kennedy Township, OOR Docket AP2024-0560, Final Determination IN RE: Maria Criscella vs. Kennedy Township. The request was flawed from the start. Ms. Criscella used a form that was not recognized. I have attached was filled out and given to me that does not include an email that was requested for the information to be sent to. I did comply with her request and had the information which was the Township Budget, copied and was available at my office located at 340 Forest Grove Road, Coraopolis, PA 15108. I have attached the email correspondence that I had with Ms. Criscella, explaining to her that the copies would also need to be paid \$3.25, before I could make them available to her. She did indeed receive the information on March 5, 2024, at my office but did not pay for the copies as she was required to do. The Township Secretary, Kathleen Myers, allowed her to take them when Ms. Criscella promised Mrs. Myers, that she would return later that afternoon with the fee. Ms. Criscella did offer a credit card, which the Township does not accept. Today, is April 8, 2024, and Township's Tax Payers, still have not received the payment. The contact information that the Office of Open Records has is in the name of Gerald Orsini the previous manager. I have corrected this on the OOR website. I hope that this clears up any confusion or mis-information. Please contact me if there is anything further that you would need from me or the Township.

Sincerely,

Greg Clarke

GREGORY CLARKE, Manager
KENNEDY TOWNSHIP
340 FOREST GROVE ROAD
CORAOPOLIS, PA 15108
(412)771-6680 direct line
gclarke@kennedytwp.com

TOWNSHIP OF KENNEDY
Allegheny County, Pennsylvania
PUBLIC RECORDS FORM

DATE: 02/08/2024

NAME: Maria Criscella

ADDRESS: 1202 Stanford Ct, Coraopolis, PA 15108

PHONE NUMBER: 412-719-9490

DESCRIPTION OF RECORDS *(For more space, continue on back)*

2024 Complete Township Budget

INSTRUCTIONS: PICK-UP FAX MAIL E-MAIL

SIGNATURE: Maria Criscella

For Office Use Only:

Copies Postage Disk Fax

TOTAL COST _____

DATE REQUEST FULFILLED _____

INITIALS OF STAFF MEMBER _____

DATE INFORMATION: Picked up Faxed Mailed

340 Forest Grove Road
Coraopolis, PA 15108
(412) 771-6680 direct line
gclarke@kennedytwp.com

From: Maria C <mcris5028@gmail.com>
Sent: Friday, February 23, 2024 6:41 PM
To: Gregory Clarke <gclarke@kennedytwp.com>
Cc: Kathy Myers <kmyers@kennedytwp.com>; Tammy Ulizzi <tulizzi@kennedytwp.com>
Subject: Second Inquiry: Records Request Status

Hello Greg,

I'm following up to my previous email regarding the status of my records request for the 2024 Township Budget. It's been two weeks (10 business days) since I submitted the request to you on February 8, 2024 at the end of the last commissioners meeting.

I want to check that my request wasn't missing any information, or see if there is an additional form I need to fill out in order to process this request. If you can please respond back to my as soon as you have a moment I would greatly appreciate it.

Thank you,
Maria Criscella

Gregory Clarke

From: Gregory Clarke
Sent: Wednesday, February 28, 2024 4:34 PM
To: Maria C
Subject: RE: Second Inquiry: Records Request Status

Hey Maria,

The night of the February 8th meeting, I had stated to you, when I gave you the copy of the Parks and Recreation Expenditure, of the 2024 Budget, that I would give you the complete budget and you would have to come to the township building between 8:30 and 4:00 as is dictated by policy, The cost is .25 cents per copy and would be under \$5.00. I do have it printed, in an envelope on my desk. If I wouldn't be available, Tammy or Kathy would be able to give it to you. You will need to check in at the police entrance and they will direct you up to our offices.

Regards,

Greg

Gregory Clarke, Manager
Kennedy Township
340 Forest Grove Road
Coraopolis, PA 15108
(412) 771-6680 direct line
gclarke@kennedytwp.com

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Thank you,
Maria Criscella

Gregory Clarke

From: Gregory Clarke
Sent: Friday, March 1, 2024 3:33 PM
To: Gregory Clarke
Subject: RE: Second Inquiry: Records Request Status

Maria,

I sent an email to you dated February 28th. In that email I stated that this is at my office. The night of the 8th I provided you a copy of the expenditures portion of the 2024 budget as a Board Member. I would also have given you the Budget as a Board Member with out having to pay \$3.25. Since you had asked through the Right to Know, I had to do as a payment first before giving it to you. As with my email from the 28th, the copy is here and that you can receive when you have made the payment. I received an email from the State with a complaint from you about the Right to Know. You have not made payment and thus it has not been released, which I have provided the documentation to them.

Regards,

Greg

Gregory Clarke, Manager
Kennedy Township
340 Forest Grove Road
Coraopolis, PA 15108
(412) 771-6680 direct line
gclarke@kennedytwp.com

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Regards,

Greg

Gregory Clarke, Manager
Kennedy Township

Picked up
Budget -
Emily had CC.
Will return ~
Pay \$325.
Kerly Myers
3/5/24