



## FINAL DETERMINATION

DATE ISSUED AND MAILED: June 8, 2026

IN RE: *Alicia Matters v. Palmyra Area School District*; OOR Dkt. AP 2026-2185

Upon review of the appeal filed with the Office of Open Records (“OOR”) to the above-referenced docket number, it is determined that the appeal is **DISMISSED** because:

**The appeal is untimely.** The Request was submitted to the Palmyra Area School District (“District”) on April 16, 2026. The District had five (5) business days to respond to the Request. Because the District did not respond by April 23, 2026, the Request was deemed denied.<sup>1</sup> Appeals of deemed denied Right-to-Know requests must be filed within 15 business days of the date of the deemed denial, or by May 14, 2026 in this instance. 65 P.S. § 67.1101(a)(1). The appeal was received by the OOR on June 3, 2026. The Requester is not prohibited from refileing the Request and, if necessary, filing a new appeal pursuant to the requirements of 65 P.S. § 67.1101(a)(1).

For this reason, the District is not required to take any further action. Within thirty days of the mailing date of this Final Determination, you may appeal or petition for review with the Lebanon County Court of Common Pleas. 65 P.S. § 67.1302(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond according to court rules as per 65 P.S. § 67.1303. However, as the quasi-judicial tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party.<sup>2</sup> All documents or communications following the issuance of this Final Determination shall be sent to [oor-postfd@pa.gov](mailto:oor-postfd@pa.gov). This Final Determination shall be placed on the website at: <http://openrecords.pa.gov>.

Issued by:

*/s/ Joshua T. Young*

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Senior Deputy Chief Counsel  
Joshua T. Young, Esq.

Sent via E-File Portal to: Requester; Agency Open Records Officer, Palmyra Area School District

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<sup>1</sup> Along with the appeal documents, the Requester provided correspondence from the District dated April 27, 2026 purporting to invoke a thirty-day extension to respond and a final response issued by the District on June 1, 2026; however, the Request had already been deemed denied as a matter of law. See 65 P.S. § 67.902(b).

<sup>2</sup> *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).