



FINAL DETERMINATION

DATE ISSUED AND MAILED: August 21, 2026

IN RE: *Spencer Karenbauer v. Cranberry Township*, OOR Dkt. AP 2026-3198

Upon review of the appeal filed with the Office of Open Records (“OOR”) to the above-referenced docket number, it is determined that the appeal is **DISMISSED** because:

The appeal is untimely. On July 14, 2026, following an extension during which to respond, 65 P.S. § 67.902(b), Cranberry Township (“Township”) partially denied the Request, arguing that certain records do not exist within the possession, custody or control of the Township.¹ Appeals of denied Right-to-Know requests must be filed within 15 business days of a denial, or by August 4, 2026 in this instance. *See* 65 P.S. § 67.1101(a)(1). The appeal was not filed until August 5, 2026. The Requester is not prohibited from making a new request for these records and, if necessary, filing a new appeal pursuant to the requirements of 65 P.S. § 67.1101(a)(1).

For this reason, the Township is not required to take any further action. Within thirty days of the mailing date of this Final Determination, either party may appeal or petition for review with the Butler County Court of Common Pleas. 65 P.S. § 67.1302(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond according to court rules as per 65 P.S. § 67.1303, but as the quasi-judicial tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party.² All documents or communications following the issuance of this Final Determination shall be sent to oor-postfd@pa.gov. This Final Determination shall be placed on the website at: <http://openrecords.pa.gov>.

Issued by:

/s/ Josh Macel

JOSH MACEL
APPEALS OFFICER

Sent *via* Appeals Portal to: Spencer Karenbauer; Daniel Santoto (AORO) Paul Lalley, Esq.

¹ In a filing submitted August 21, 2026, the Requester notes that the parties continued to communicate about the Request after she received the Township’s response. However, this does not change the nature of the Township’s partial denial email on July 14, 2026. Notably, the July 14, 2026 email states that the Request is “granted in part and denied in part” and informs the Requester of her appeal rights.

² *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).