



FINAL DETERMINATION

DATE ISSUED AND MAILED: August 28, 2026

IN RE: *Rollin Cook v. Westfall Township*, OOR Dkt. AP 2026-3280

Upon review of the appeal filed with the Office of Open Records (“OOR”) to the above-referenced docket number, it is determined that the appeal is **DISMISSED**:

On August 12, 2026, the OOR issued an Order notifying Rollin Cook (“Requester”) that the appeal was deficient because it failed to include a complete copy of the Township’s response. The OOR informed the Requester that the document was required to cure the deficiency and directed the Requester to file a complete copy of the Township’s response by August 26, 2026, pursuant to 65 P.S. § 67.1303(b). However, to date, the Requester has failed to comply with the OOR’s Order and, without this document, the OOR lacks sufficient clarity to allow the OOR to adjudicate the matter. Additionally, the OOR would be unable to present a complete record on appeal to an appellate court as required by Section 1303(b) of the RTKL. While the Requester has failed to comply with the OOR’s Order, on August 17, 2026, the Township submitted a position statement and attestation from Kaitlin Hildebrandt, the Township’s AORO, that the Request was granted in part and denied in part. As the Requester has failed to comply with the OOR’s Order, this matter is **dismissed**.

For this reason, the Township is not required to take any further action. Within thirty days of the mailing date of this Final Determination, either party may appeal or petition for review with the Pike County Court of Common Pleas. 65 P.S. § 67.1302(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond according to court rules as per 65 P.S. § 67.1303, but as the quasi-judicial tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party. All documents or communications following the issuance of this Final Determination shall be sent to oor-postfd@pa.gov. This Final Determination shall be placed on the website at: <http://openrecords.pa.gov>.¹

Issued by:

/s/ Joshua T. Young

JOSHUA T. YOUNG
SENIOR DEPUTY CHIEF COUNSEL

Sent via E-File Portal to: Rollin Cook; Kaitlin Hildebrandt, AORO

¹ *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).