



FINAL DETERMINATION

IN THE MATTER OF

**SHANNON LEWIS,
Requester**

v.

**LEHIGH COUNTY,
Respondent**

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Docket No: AP 2026-4322

As the Appeals Officer assigned to this matter by the Office of Open Records (“OOR”), I have reviewed the appeal filed with the OOR, as well as the parties’ submissions in support of their positions. Based upon my review of the appeal and necessary evidence, I make the following conclusions of law and findings of fact:

- On September 28, 2026, Shannon Lewis (“Requester”) submitted a request pursuant to the Right-to-Know Law (“RTKL”), 65 P.S. §§ 67.101 *et seq.* to Lehigh County (“County”), seeking the purchase order and receipt for oversized tires and custom wheels for a Chevrolet Tahoe assigned to Coroner Daniel Buglion (“Request”).
- On September 29, 2026, the County granted the Request by providing a copy of the Purchase Order and receipt for the tires. *See Appeal.*
- On October 5, 2026, the Requester filed an appeal to the OOR, claiming that the County’s response was incomplete as it did not include records of the purchase of the “custom wheels (rims) ...”.

- On October 7, 2026, the County submitted an amended final response, indicating that based on the appeal claims, it conducted a supplemental inquiry with the County’s Office of Procurement to verify if there were any records for a purchase orders for custom wheels that were separate and distinct from the purchase order for the tires provided to you in the response issued on September 29, 2026. Lehigh County Office of Procurement provided additional purchase order for the custom wheels/rims and such records were provided to the Requester, with the amended response, that was uploaded to the OOR E-file Portal docket for the instant appeal. The Requester has not disputed receiving the additional records or asserted any further claims on appeal.¹ *See* County October 7, 2026 submission.
- Therefore, we conclude that the appeal is moot as to as the purchase order records provided to the Requester during the course of the appeal. *See Chester Water Auth. v. Pa. Dep’t of Cmty. & Econ. Dev.*, 249 A.3d 1106, 1114 (Pa. 2021) (finding that a matter was settled by provision of records and, thus, “the controversy has been mooted”).

For the foregoing reasons, the appeal is **dismissed as moot in part**, and the County is not required to take any further action. This Final Determination is binding on all parties. Within thirty days of the mailing date of this Final Determination, any party may appeal or petition for review to the Lehigh County Court of Common Pleas. 65 P.S. § 67.1302(a). All parties must be served with notice of the appeal. The OOR also shall be served notice and have an opportunity to respond according to court rules as per 65 P.S. § 67.1303, but as the quasi-judicial tribunal adjudicating this matter, the OOR is not a proper party to any appeal and should not be named as a party.² All documents or communications following the issuance of this Final Determination

¹ On October 23, 2026, the OOR issued correspondence to the Requester, inquiring on whether the Request has been satisfied. A reply was requested by October 28, 2026; however, to date we have not received a reply.

² *Padgett v. Pa. State Police*, 73 A.3d 644, 648 n.5 (Pa. Commw. Ct. 2013).

shall be sent to oor-postfd@pa.gov. This Final Determination shall be placed on the website at:
<http://openrecords.pa.gov>.

FINAL DETERMINATION ISSUED AND MAILED: October 29, 2026

/s/ Kelly C. Isenberg

KELLY C. ISENBERG, ESQ.
DEPUTY CHIEF COUNSEL

Sent via e-file portal to: Shannon Lewis, Sheila Dutra-Michel, AORO