



June 17, 2019

J. Scott Burford  
Deputy Chief Clerk  
Dauphin County  
2 S. Second St., 4th Floor  
Harrisburg, PA 17402

Re: Enhanced Electronic Access User Fees Request

Mr. Burford,

The Office of Open Records (“OOR”) has reviewed your application submitted June 11, 2019, in which you requested approval of a \$500 flat-rate fee for the provision of Dauphin County’s “entire tax delinquent file.”

Pursuant to Section 1307(e) of the Right-to-Know Law, the fee for enhanced electronic access described in that application is hereby approved.

A copy of your letter and this response will be posted to the OOR website.

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Arneson", with a long horizontal flourish extending to the right.

Erik Arneson  
Executive Director



## Enhanced Electronic Access Fee Request

The Right-to-Know Law (“RTKL”) permits agencies to offer enhanced electronic access for records in addition to making records available to the public through other means. Pursuant to Section 1307(e) of the RTKL, the Office of Open Records (“OOR”) must approve any user fees established for enhanced electronic access. After receiving approval from the OOR, an agency may charge a fee for the use of its enhanced electronic access system. Agencies seeking approval of fees for enhanced electronic access should complete this form and submit it to the OOR. [More information is available at the OOR website.](#)

### Agency Information

Agency: County of Dauphin

Contact: J. Scott Burford, Deputy Chief Clerk

Agency Street Address: 2 South Second Street, 4th Floor

City: Harrisburg State: PA Zip: 17402

Agency Phone: 717-780-6307

Email: sburford@dauphinc.org

### About the Proposed Enhanced Electronic Access Fee

Which of the following best describes the proposed user fee? Check all that apply:

- Flat rate
- Per transaction
- Subscription for a specified period of time
- Cumulative time of system access
- Other (Describe here: \_\_\_\_\_)

Amount of proposed fee: \$500.00

Please check all of the following that apply:

- The records made available through enhanced electronic access supplements and does not replace access under the RTKL.
- The enhanced electronic access fee is not intended to exclude, or effectually exclude, persons from accessing records under the RTKL.
- The agency has not established an enhanced electronic access fee with the intent of creating a profit for the agency.

Describe the records available via enhanced electronic access (attach additional pages if necessary):

The County would like to make available to the public the entire delinquent tax file for a flat rate of \$500. Historically, we have provided the specialized data set and charges a per record fee.

More often than not, we receive requests for the tax file by specific years, and specific political subdivisions. We would prefer to make available all tax delinquencies at a flat rate in an excel or like format.

Justification for the proposed user fee (attach additional pages if necessary):

We contacted our counterparts to compare market conditions and we found the following:

Monroe- per record charge	Fulton	\$500
Susquehanna \$500	Clarion	\$500
Cambria \$500	Elk	\$500
Carbon \$570	Erie	\$500
Butler \$500	Cumberland	\$300
Mifflin \$250	Sullivan	\$500
Forest \$500	Wyoming	\$500
Warren \$500	Berks	\$500

### Agency Signature

I hereby make the preceding statements subject to the penalties set forth in 18 Pa. C.S. § 4904, relating to unsworn falsifications to authorities.



Authorized Agency Signature  
(Signature Required)

Date: 6/11/19

Submit completed form to:

Office of Open Records  
333 Market Street, 16th Floor  
Harrisburg, PA 17101-2234  
Fax: (717) 425-5343  
Email: [openrecords@pa.gov](mailto:openrecords@pa.gov)