

March 15, 2021

Greg F. Christine, Open Records Officer
Monroe County
One Quaker Plaza, Room 201
Stroudsburg, PA 18360

Re: Enhanced Electronic User Fee Request

Dear Mr. Christine:

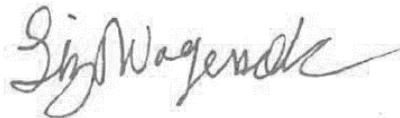
The Office of Open Records (OOR) has reviewed your application submitted on December 8, 2020, in which you requested approval of a fee schedule for the provision of Assessment Records, Tax Claim Records, and various Geospatial Information System products.

Pursuant to Section 1307(e) of the Right to Know Law, the fee schedule for enhanced electronic access is hereby approved.

A copy of your request and this response will be posted on the OOR website.

If you have additional questions, please do not hesitate to contact me.

Sincerely,



Liz Wagenseller
Executive Director



Enhanced Electronic Access Fee Request

The Right-to-Know Law ("RTKL") permits agencies to offer enhanced electronic access for records in addition to making records available to the public through other means. Pursuant to Section 1307(e) of the RTKL, the Office of Open Records ("OOR") must approve any user fees established for enhanced electronic access. After receiving approval from the OOR, an agency may charge a fee for the use of its enhanced electronic access system. Agencies seeking approval of fees for enhanced electronic access should complete this form and submit it to the OOR. [More information is available at the OOR website.](#)

Agency Information

Agency: MONROE COUNTY

Contact: LOREG CHRISTINE

Agency Street Address: ONE QUAKER PLAZA, ROOM 201

City: STROUDSBURG State: PA Zip: 18360

Agency Phone: 570-517-3850

Email: gchristine@monroecountypa.gov

About the Proposed Enhanced Electronic Access Fee

Which of the following best describes the proposed user fee? Check all that apply:

- Flat rate
- Per transaction
- Subscription for a specified period of time
- Cumulative time of system access
- Other (Describe here: See Attached)

Amount of proposed fee: See Attached

Please check all of the following that apply:

- The records made available through enhanced electronic access supplements and does not replace access under the RTKL.
- The enhanced electronic access fee is not intended to exclude, or effectually exclude, persons from accessing records under the RTKL.
- The agency has not established an enhanced electronic access fee with the intent of creating a profit for the agency.

Describe the records available via enhanced electronic access (attach additional pages if necessary):

ASSESSMENT RECORDS
TAX CLAIM RECORDS
GIS INFORMATION

Justification for the proposed user fee (attach additional pages if necessary):

INFORMATION IS AVAILABLE ON WEB
Attached is County fee schedule for data
frequently requested.

Agency Signature

I hereby make the preceding statements subject to the penalties set forth in 18 Pa. C.S. § 4904, relating to unsworn falsifications to authorities.



Authorized Agency Signature
(Signature Required)

Date: 12/8/20

Submit completed form to:

Office of Open Records
333 Market Street, 16th Floor
Harrisburg, PA 17101-2234
Fax: (717) 425-5343
Email: openrecords@pa.gov

ASSESSMENT FEE SCHEDULE -- TAX CLAIM FEE SCHEDULE -- TREASURER FEE SCHEDULE

NUMBER OF RECORDS	FLAT COST	PLUS THIS PER RECORD	PUT # OF RECORDS HERE	TOTAL COST	COST PER RECORD	DUPLICATE RECORDS COST	NUMBER OF DUPS
1 TO 50	13.25			\$13.25		\$0.00	
51 TO 500	13.25	0.16	500	\$85.25	0.170500	\$0.00	
501 TO 2000	85.25	0.105	1000	\$137.75	0.137750	\$0.00	
2001 TO 10000	242.75	0.032	10000	\$498.75	0.049875	\$0.00	
10001 UP	498.75	0.026	101870	\$2,887.37	0.028344	\$0.00	
NON-PROFIT		0.007		#VALUE!		#VALUE!	

Add two # --

HARD COPY FEES:

THERE ARE 101,870 PARCELS IN MONROE COUNTY

THE CHARGE PER PROPERTY RECORD CARD IS \$1.00 PER PAGE

MONROE COUNTY, PA

FEE SCHEDULE FOR GIS PRODUCTS (APPROVED JUNE 2012)

The following fees are proposed for Monroe County GIS data. This schedule was developed by comparing fees charged by other Pennsylvania counties and that of other Monroe County offices selling comparable products.

All data must be requested in writing and a signed copy of the Monroe County Geospatial Data Agreement (see attached) must accompany payment.

- Parcel Data - \$3000.00 for entire County with Assessment data. This data can be sorted and sold by municipality; Assessment fee schedule will determine price.
- Road Centerlines - \$1000.00 for entire County.
- Address Points - \$1000.00 for entire County.
- Additional layers - \$25.00 per layer.

A discounted price will apply to non-profit agencies; Assessment fee schedule will determine price.

Any data that must be created specifically for a request will be billed at \$50.00 per man hour in addition to any of the above applicable fees.

We will only distribute data that we create or maintain.

The following charges will apply to printed maps:

- A size (8.5" x 11") - \$5.00
- B size (11" x 17") - \$10.00
- C size (17" x 24") - \$20.00
- D size (24" x 36") - \$30.00
- E size (36" x 48") - \$60.00

Any map larger than 12 square feet will be charged \$60.00 plus \$5.00 per additional square foot over 12 square feet.

Fees will be waived for municipalities, school districts, public safety agencies and cooperating government agencies.

From: Christine, Greg
To: [DC, OpenRecords](#)
Subject: MONROE COUNTY, PA - ENHANCED ELECTRONIC ACCESS FEE REQUEST
Date: Tuesday, December 8, 2020 1:51:29 PM
Attachments: [Auto-Color0296.pdf](#)

Please see attached for your consideration. If you have any questions, please feel free to call.

Thank you.



Greg F. Christine, Open Records Officer
MONROE COUNTY OPEN RECORDS OFFICE
One Quaker Plaza, Room 201
Stroudsburg, PA 18360
(570) 517-3102
openrecords@monroecountypa.gov

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From: Christine, Greg
To: [DC, OpenRecords](#)
Subject: ENHANCED ELECTRONIC ACCESS FEE REQUEST
Date: Sunday, February 28, 2021 9:20:30 AM

Back on December 8, 2020 I submitted the Enhances Electronic Access Fee Request Form to you for approval.

To date, I have not heard anything from the PA Open Records Office.

Can someone help me here?

Thank you.



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